

# RESUME MISTAKES THAT CAN RUIN YOUR CHANCES

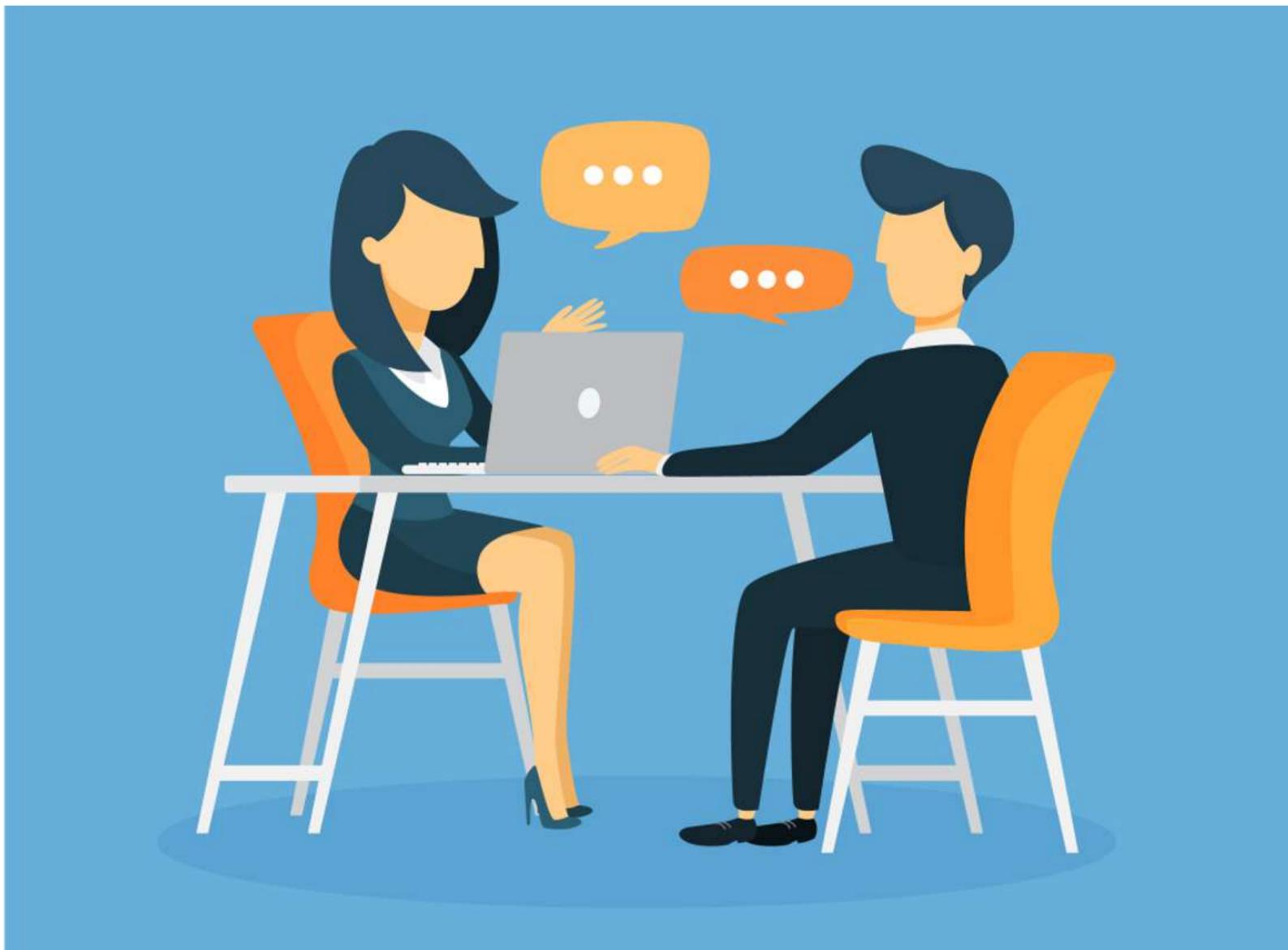


**HireMee**  
*Discover Your Diamond*



**an eBook by HireMee**

# THE CASE



Recruiters often point out various mistakes in a candidate's resume during personal interviews. A lot of students believe that a perfect resume is just a myth. Believe us - this is not true. It may require some additional hours, but crafting a perfect, okay - an "almost" perfect resume is possible.

# THE "CHECKBOXES"



Recruiters tick a lot of checkboxes about a candidate before finalizing him/her for the job role but having a good resume definitely tops the list. Unfortunately, most freshers overlook some critical do's and don'ts which impact their success chances.

# NOW, THE POINT



So it becomes important that you understand the importance your resume holds and work towards optimizing it.

This eBook talks about how you can optimize your resume to get the optimum results during placements.

# Mistake#1



## An unprofessional mail id

Consider reading this as a recruiter:

[maheshbikelover108@gmail.com](mailto:maheshbikelover108@gmail.com)

This looks totally unprofessional. A good mail id may not catch the eye but a bad email id definitely gets noticed. No need to say, this acts as a first impression and if not done right, can spoil your chances.

# Mistake# 2



## A Lengthy Resume

The ideal length of any resume shouldn't exceed 2 pages. Resumes are meant to be kept short because they are not books. Moreover, Recruiters are impressed by candidates who can say a lot in a little.

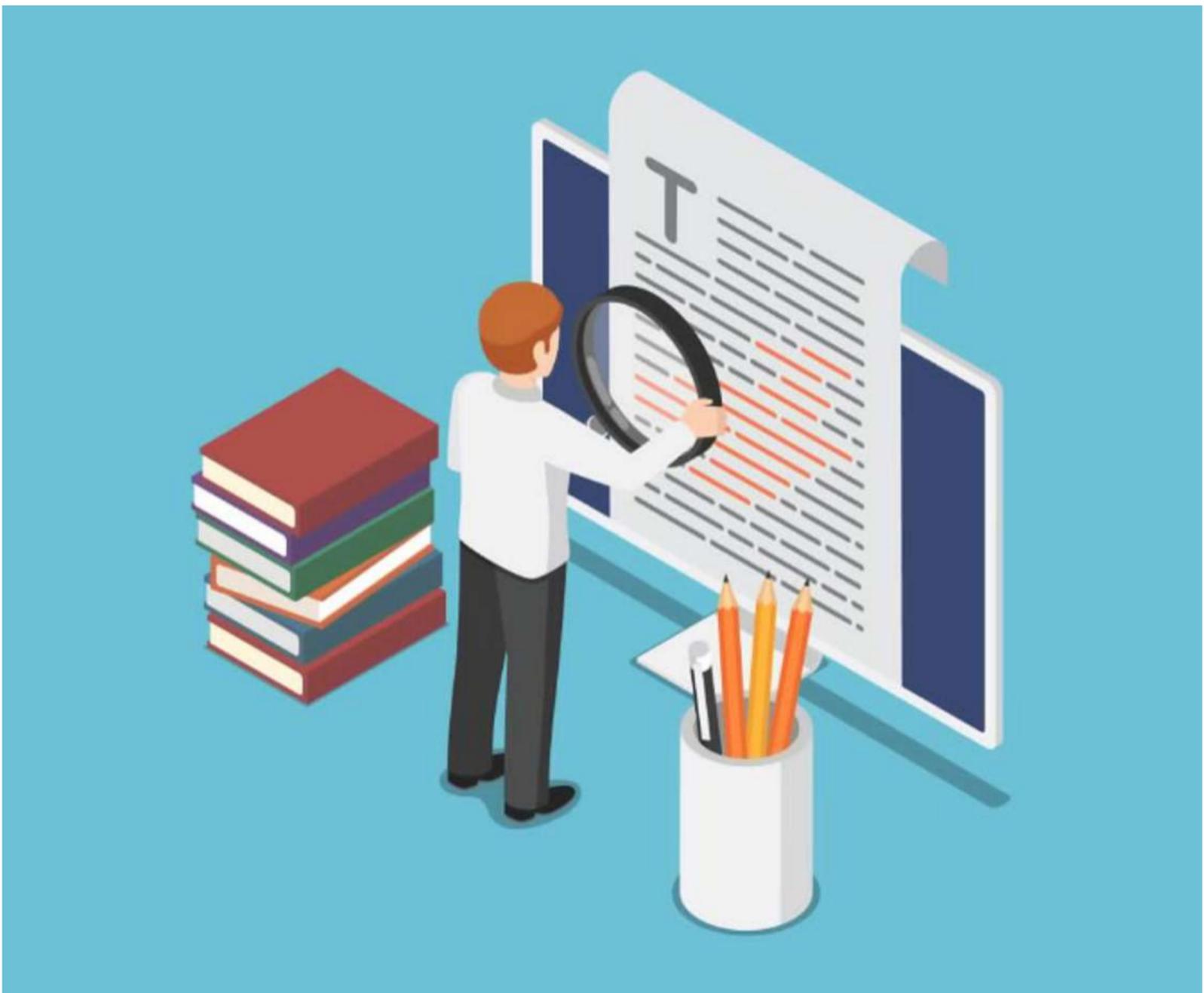
# Mistake#3



## Excessive bullet points

Yes, it's important to have bullet points in the resume. Bullet points make the resume neat and clean. But having a resume completely centered on bullet points just makes it look terrible. Needless to say, the recruiter won't be impressed either. Having a balance between plain text and Bullet points in your resume is the way to go.

# Mistake#4



## Grammar and spelling errors

This is possibly the last thing you'd want in your resume. No matter how skilled you are or how neatly you've dressed up for the resume, if you have typing errors and Grammar issues in the Resume, you won't be selected.

# Mistake#5



## Incorrect Contact Information

Contact information helps a recruiter to connect with you after the interview to update you about the further process. If you have mentioned incorrect mail id/phone number, there are high chances you will miss out on that job, even after getting selected.



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# About US

HireMee, the recruitment platform is a part of Karpaga Assessment App Matrix Services Pvt. Ltd (KAAM Services) and a social enterprise by VeeTechnologies. Mr. Chocko Valliappa, the founder of HireMee, started the company with a vision to get young graduates- India's hidden diamonds from different tiers of the nation to be discovered by companies. The company is also on a mission to register and complete assessments of 2 million students from over 7000 campuses.

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